

Treasurer/Fundraising

In order for the Unit to run its own affairs fully, it will need to participate in fundraising. The Unit Treasurer will need to keep records of the Unit's income and expenditure. The Unit Treasurer also keeps records of amounts earned by individual Venturers at various fundraising activities. The Unit has developed a Fundraising Policy - a copy of this can be downloaded from our website.

Roles and Responsibilities

	Monitor the Unit Calendar and inform people on the circle in advance of Unit Council, Unit in Council, District and Region Meetings and events. Ensure appropriate attendance at all of these.
	Coordinate and organise a fundraising calendar and fundraising events (may work through people) to ensure the success of the Unit.
	Manage Unit funds and cash flow in conjunction with the Group Treasurer. This includes keeping a record of cash flow in and out of the Unit.
	Send in a written report to Unit Council and apologies submitted beforehand if you are unable to attend the meeting.
	Report to Unit Council should detail the balance of each Venturers fundraising account and a financial summary for the Unit.
	The Unit Treasurer should be familiar with the contents of the fundraising policy and provide a copy of the policy to Venturer Scouts as required.
	Requests for access to personal Venturer fundraising amounts, are via the funds release form - which must be submitted 2 weeks in advance of funds being required.
	Ensure that you are a good role model for the Unit.