

# Quarter Master

	Week One (Unit Council)	Week Two (District / Region)	Week Three (Group)	Week Four
Short Term	<p>Support the program for this week.</p> <p>Attend Unit Council.</p> <p>Ensure the Unit is being run in accordance with the Desirable Standards for Venturer Units.</p> <p>Keep a register of gear register of equipment used and ensure it is returned.</p> <p>Ensure our gear is kept in a good state and stored appropriately.</p>	<p>Support the program for this week.</p> <p>Prepare a report for Group Council.</p> <p>Ensure the Unit is being run in accordance with the Desirable Standards for Venturer Units.</p> <p>Keep a register of gear register of equipment used and ensure it is returned.</p> <p>Ensure our gear is kept in a good state and stored appropriately.</p>	<p>Support the program for this week.</p> <p>Ensure the Unit is being run in accordance with the Desirable Standards for Venturer Units.</p> <p>Keep a register of gear register of equipment used and ensure it is returned.</p> <p>Ensure our gear is kept in a good state and stored appropriately.</p> <p>Do an audit of the gear.</p>	<p>Support the program for this week.</p> <p>Prepare a report for Unit Council.</p> <p>Ensure the Unit is being run in accordance with the Desirable Standards for Venturer Units.</p> <p>Keep a register of gear register of equipment used and ensure it is returned.</p> <p>Ensure our gear is kept in a good state and stored appropriately.</p>
Medium Term			<p>Check the Unit Program and anticipate needed gear.</p>	<p>Maintain a list of required gear, books and associated equipment.</p>
Long Term				