



Be Prepared...
for new adventure!

1ST ERMINGTON GROUP SUPPORT COMMITTEE Grant Writer - Role and Responsibilities

The Group acknowledges that this is a vital role that will ensure that we are able to obtain resources for the Group that its members do not have to fundraise for.

The role includes the following:

- Conduct research regarding suitable grants for the Group.
- After consultation with the Committee and Group Council develop a Grants Wish List - this should list any desirable equipment/projects identified by the Group.
- Refer to Scouts NSW Branch - www.nsw.scouts.com.au for information that will assist in the writing of grants.
- Apply for suitable grants that would enable the Group to obtain resources to fulfil the Grants Wish List.
- Maintain records of grants applied for and put together a grants file with information on applying for grants etc. that the Group can use in the future.
- Manage the fulfilment of any grants. This includes coordinating any successful projects. Before applying for a grant you must be able to obtain support for any parts of a project that would require Group Support Committee or Group Council involvement. As Leaders are required to develop medium term programs, they do require warning to be able to support any projects.

Reports to the Group Chairperson and the Group Leader.