



Be Prepared...

for new adventure!

1ST ERMINGTON GROUP SUPPORT COMMITTEE

Chairperson - Role and Responsibilities

The role includes the following:

- To support and assist the Group Leader in running the Group as laid down in Policy and Rules (Scouts Australia), and Information and Organisation Handbook (Scouts Australia - NSW Branch) - see www.nsw.scouts.com.au
- To chair meetings of the Group Support Committee, after preparation of an agenda in consultation with the Group Secretary.
- To give a lead to the other Committee members by personal example, and motivate and enthuse them with specific objectives.
- To ensure the Group Support Committee co-operates with the District Association and appoints delegates to District as required.
- Provide a written annual report.
- Manage the Group Support Committee so as to achieve the goals and responsibilities of the Group Support Committee.
- With the Group Leader develop appropriate policies and procedures for the running of the Group, and review these annually, or as required.

If unable to attend a meeting, he/she must ensure the Group Leader and Deputy Chairperson are told and are briefed. Reports to the Group Leader.

Deputy Chairperson - Role and Responsibilities

The role includes the following:

- Chair the Committee meeting in the absence of the Group Chairperson, after being appropriately briefed.
- Works closely with the Group Chairperson to share the work involved in running the Group Support Committee.

Reports to the Group Chairperson.